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**North East  
Derbyshire**  
District Council

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Date: Thursday, 2 December 2021

To: **Members of the Communities Scrutiny Committee**

Please attend a meeting of the Communities Scrutiny Committee to be held on **Friday, 10 December 2021 at 1.30 pm in the Council Chamber**, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield S42 6NG.

Yours sincerely

A handwritten signature in black ink that reads "Sarah Steenberg".

Assistant Director of Governance and Monitoring Officer

## **Members of the Committee**

<b><u>Conservative Group</u></b>	<b><u>Labour Group</u></b>	<b><u>Liberal Democrat Group</u></b>
Councillor Lilian Deighton Councillor Roger Hall Councillor Barry Lewis Councillor Kevin Tait Councillor Philip Wheelhouse	Councillor Joseph Birkin Councillor Tony Lacey Councillor Jeff Lilley	Councillor Pam Windley

**For further information about this meeting please contact: Damon Stanton 01246 217011**

# **AGENDA**

## **1 Apologies for Absence**

## **2 Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interests and/or other interests, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

## **3 Minutes of Last Meeting (Pages 4 - 6)**

To approve as a correct record and the Chair to sign the Minutes of the Communities Scrutiny Committee held on 12 November 2021.

## **4 Consideration of documentation (Page 7)**

## **5 Interviews**

- 1.30 pm - Steve Brunt – Head of Streetscene
- 2.00 pm - Matt Finn & Samantha Bentley – Environmental Health Officers

## **6 Forward Plan of Executive Decisions**

To consider the Forward Plan of Executive Decisions. Please note, the most up-to-date Forward Plan of Executive Decisions can be accessed via the following link:-

<https://democracy.ne-derbyshire.gov.uk/mgListPlans.aspx?RPId=1137&RD=0&bcr=1>

## **7 Scrutiny Work Programme (Pages 8 - 12)**

To consider the Work Programme for the Communities Scrutiny Committee 2021/2022.

## **8 Additional Urgent Items (if any)**

To consider any other matter which the Chair of the meeting is of the opinion should be considered as a matter of urgency.

## **9 Date of Next Meeting**

The next meeting of the Communities Scrutiny Committee will be held on Friday, 11 February 2022 at 1.30 pm.

## **10 Venue for Next Meeting**

To determine whether the next meeting be held formally (in person) at Mill Lane or informally via virtual conference call.

# We speak your language



North East  
Derbyshire  
District Council

Polish

*Mówimy Twoim językiem*

Romanian

*Vorbim limba dumneavoastră*

Urdu

ہم آپ کی زبان بولتے ہیں

Chinese

我们会说你的语言



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## COMMUNITIES SCRUTINY COMMITTEE

### MINUTES OF MEETING HELD ON FRIDAY, 12 NOVEMBER 2021

#### Present:

Councillor Kevin Tait (Chair)

Councillor Lilian Deighton  
Councillor Pam Windley

Councillor Philip Wheelhouse

#### Also Present:

A Bashir	Improvement Officer
D Cowley	Customer Services Coordinator (Team Leader)
K Hill	Customer Services Advisor
D Stanton	Governance Officer
A Bond	Governance Officer

#### **CSC/ Apologies for Absence**

**30/2**

**1-22** Apologies for absence were received from Councillors J Birkin, J Lilley, T Lacey and R Hall.

#### **CSC/ Declarations of Interest**

**31/2**

**1-22** Members were requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest, not already on their register of interests, in any item on the agenda and withdraw from the meeting at the appropriate time.

There were no declarations of interest.

#### **CSC/ Minutes of Last Meeting**

**32/2**

**1-22** RESOLVED – That the Minutes of the Communities Scrutiny Committee meeting held on 3 September 2021 were approved and signed as a correct record by the Chair.

#### **CSC/ Communications Provision for People with Disabilities**

**33/2**

**1-22** The Improvement Officer gave a presentation which outlined the current communication provisions in place for people with disabilities.

Committee heard about the range of measures that the Council had in place such as subtitles on leisure centre screens, bespoke British Sign Language (BSL) videos as well as the BSL interpreter service, and the reasonable adjustments form. Members also heard that the Council had been given an 89% accessibility rating when audited by Skilltide.

Members had a wide ranging discussion over the measures highlighted. In particular they asked how often Members and staff received equalities training. They heard that equalities training was delivered during induction training sessions and that staff were also required to undertake refresher training every two to three years.

Members also discussed other forms of sign language and heard that at present the Council only made use of BSL.

The Improvement Officer stressed the importance of keeping pace with technology and equality assessing web pages and documents.

**CSC/** **Scrutiny Review**

**34/2**

**1-22**

(a) **Approval of Project Plan and Timetable**

It was confirmed that the Committee had agreed to review the Council's Out of Hours Service to ensure that it was fit for purpose and provided an appropriate provision for residents and their needs.

Members were informed that a list of questions for interviewees would be brought to the next meeting.

**RESOLVED –**

1. That the Project Plan be approved.
2. That the Timetable be approved.

(b) **Consideration of any Documentation**

Members considered figures that represented the number of reactive service requests by year, that were raised for officers in Environmental Health to respond to, and were specifically relevant to the type of reactive work an out of hours team may be involved in.

The Improvement Officer spoke to Committee about bench marking and the ability to compare data across multiple councils. This could help to counter misleading information caused by factors such as different demographics.

Members discussed the documentation and requested further clarification on the figures. Members had probing questions such as; what was the split between in and out of hours, were these joint figures for both North East Derbyshire and Bolsover District Councils, and were the figures for the financial or calendar year. The responses would be provided to the Committee at its next meeting.

**RESOLVED –** That the documentation be noted.

**CSC/** **Forward Plan of Executive Decisions**

**35/2**

**1-22**

**RESOLVED** That the Forward Plan of Executive Decisions be noted.

**CSC/ Scrutiny Work Programme**

**36/2**

**1-22** It was agreed that the figures highlighted in Agenda Item 5b Consideration of any Documentation would be brought to the next meeting.

RESOLVED – That the Work Programme be noted.

**CSC/ Additional Urgent Items (if any)**

**37/2**

**1-22** Committee discussed the meeting format going forward and agreed that a hybrid approach would be adopted. Members would meet formally when a decision was required, otherwise they would meet in an informal manner.

**CSC/ Date of Next Meeting**

**38/2**

**1-22** The next meeting of the Communities Scrutiny Committee will take place on Friday, 10 December 2021 at 1.30pm.

- ***What's the difference between domestic bonfire and domestic smoke?***  
BONDOM / BONCOM- Bonfires within the curtilage of a domestic or commercial property or on commercial or other privately owned land usually general waste or garden bonfires etc.  
SMODOM or SMOCOM - smoke emitted from domestic or commercial chimneys
- ***Would the fire brigade ever be called to domestic bonfire/domestic smoke incidents?***  
Residents would and do call Fire Service when they think necessary. EH can use call-out information as evidence when required.
- ***Are the figures for NED only? Or both NED and BDC combined***  
NED only
- ***Is there a definition of an 'emergency' situation which would require immediate attention?***  
A commercial fire with dark smoke may require immediate action – immediate offence of dark smoke.  
Emergency situation – if it's 'any emergency' – sewage escape, air quality incident, COMAH or request to attend by DCC emergency planning, Fire Service or Police
- ***Are the figures just reported incidents or have they all been attended to?***  
These are reported incidents but all incidents will have received a response from EH.
- ***If they have been attended to, have any been done OOH or have all been attended to during normal working hours?***  
OOH working is done for nuisance complaints (noise, odour, smoke etc.) as and when the need arises to gain evidence. Some OOH visits may be undertaken to support vulnerable adults as part of an ongoing case e.g. hoarding / clearance / pest issues etc.
- ***Is this full year data/ or is it based on financial years?***  
It is full year data

**COMMUNITIES SCRUTINY WORK PROGRAMME 2021/22**  
**FRIDAY at 1:30 pm**

**Chair: Cllr Kevin Tait    Vice Chair: Cllr Barry Lewis**

<b>MEETING DATE</b>	<b>AGENDA ITEM</b>	<b>SCRUTINY ACTIVITY</b>	<b>WHAT IT WILL COVER</b>	<b>UPDATE/COMMENTS</b>
<b>2<sup>nd</sup> July, 2021</b>	Remit of the Committee		<ul style="list-style-type: none"> <li>• Briefing on Scrutiny :               <ul style="list-style-type: none"> <li>- setting the scene</li> <li>- the terms of reference for the Committee</li> <li>- How the Committee operates, ways of working– Discussion</li> </ul> </li> </ul>	Sue Veerman -Overview and Scrutiny Manager/Committee Members
	Draft Work Programme		<ul style="list-style-type: none"> <li>• To discuss items for the draft work programme for the year and any suggested items for inclusion</li> </ul>	Committee Members/ Sue Veerman - Overview and Scrutiny Manager
	Selection of Scrutiny Review Topic	Review	<ul style="list-style-type: none"> <li>• To consider the Committees topic for a Scrutiny review</li> <li>• Consider what we want to look at</li> <li>• Consider stakeholders who we want to see</li> </ul>	Committee Members



	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman- Overview and Scrutiny Manager
<b>3<sup>rd</sup> September, 2021</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Scene setting and Scoping for the 2021/22 Scrutiny Review</li> </ul>	Lead Officers – Tommy Rush <b>accepted</b> and Matt Liddy - <b>accepted</b>
	Housing Update	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider recent developments</li> </ul>	Lee Pepper - <b>accepted</b>
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman Overview and Scrutiny Manager
	Scrutiny Work Programme	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman Overview and Scrutiny Manager
<b>12 November, 2021</b>	Communications Provision for people with disabilities	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider a presentation from the officer responsible for equalities</li> </ul>	Amar Bashir - <b>accepted</b>
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Approval of Project Plan and Timetable</li> <li>Consideration of any Documentation</li> </ul>	Committee
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committees' work programme</li> </ul>	Sue Veerman -Overview and Scrutiny Manager

<b>10<sup>th</sup> December, 2021</b>	Scrutiny Review	Review	Interviews <ul style="list-style-type: none"> <li>• Steve Brunt – Head of Streetscene 13:30</li> <li>• Matt Finn &amp; Samantha Bentley - Environmental Health Officers 14:00</li> </ul>	Committee
	Scrutiny Review	Review	Consideration of any documentation	
	Forward Plan of Executive Decisions	Monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Forward Plan of Executive Decisions</li> </ul>	Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>• To consider the Committees' work programme</li> </ul>	Overview and Scrutiny Manager

<b>11<sup>th</sup> February, 2022</b>	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Interviews</li> </ul>	
	Previous Scrutiny Review	Review	<ul style="list-style-type: none"> <li>To consider progress against the action plan – Scrutiny Review of Residential Parking</li> </ul>	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee’s Work Programme</li> </ul>	Overview and Scrutiny Manager
<b>1<sup>st</sup> April, 2022</b>	Health Partnership Working	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider progress on the Healthy North East Derbyshire Approach</li> </ul>	Tris Burdett - Partnership Officer <b>accepted</b>
	Scrutiny Review	Review	<ul style="list-style-type: none"> <li>Triangulation of evidence – Scrutiny Review</li> </ul>	Members
	Previous Scrutiny Review	Review	<ul style="list-style-type: none"> <li>To consider progress against the action plan – Obesity in Younger Residents</li> </ul>	
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Overview and Scrutiny Manager

	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider whether the Committees' work programme has been completed at year end</li> </ul>	Overview and Scrutiny Manager
<b>20<sup>th</sup> May, 2022</b>	Community Safety Partnership	Monitor and challenge	<ul style="list-style-type: none"> <li>To review the work of the Partnership</li> </ul>	Faye Green - Community Partnership Manager
	Street scene	monitor and challenge	<ul style="list-style-type: none"> <li>To consider the services performance including recycling</li> </ul>	Steve Brunt, HOS - Street scene
	Draft Scrutiny Review report	Review	<ul style="list-style-type: none"> <li>To agree the draft report for Scrutiny Review</li> </ul>	Committee Members
	Monitoring of O&S recommendations	Monitor	<ul style="list-style-type: none"> <li>To monitor the implementation of previous committee and review recommendations</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Forward Plan of Executive Decisions	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Forward Plan of Executive Decisions</li> </ul>	Sue Veerman - Overview and Scrutiny Manager
	Scrutiny Work Programme	Consultee, monitor and challenge	<ul style="list-style-type: none"> <li>To consider the Committee's Work Programme</li> </ul>	Sue Veerman - Overview and Scrutiny Manager